



**International Alliance of Theatrical Stage Employees
& Moving Picture Technicians, Artists & Allied Crafts**

LOCAL 500 SOUTH FLORIDA • AFL-CIO

Stagehands • Wardrobe • Audio-Visual • Video Technicians • Exhibition Employees

Treasurers & Ticket Sellers • Projectionists • Allied Crafts

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**HIRING HALL/REFERRAL COMMITTEE
DISCIPLINARY ACTION FORM**

JOB NAME: _____ DATE: _____

VENUE: _____ DEPARTMENT: _____

COMPLAINANT: _____ REFERRAL NAME: _____

MAJOR OFFENSES:

- ☐ Falsifying any documentation submitted to or required by Local 500.
- ☐ Failure to show up for work.
- ☐ Lateness of more than fifteen (15) minutes.
- ☐ Leaving a job without permission of the Job Steward.
- ☐ Conduct or behavior damaging to the Union's contractual relations with employers, or conduct or behavior that disrupts or obstructs the referral system or the Union's ability to carry out its duties and obligations.
- ☐ Any unsafe act contributing to injury on the job site.
- ☐ Giving your assigned job to another person.
- ☐ Obtaining employment in our trade, within the Union's jurisdiction, without being referred by the Union or without notifying the Business Representative.
- ☐ Crossing a picket line set up by Local 500 or any IATSE affiliate.
- ☐ Giving false statements to The Committee or the E-Board.
- ☐ Abusive, threatening, obscene or insulting language on the job, to Local 500 office personnel or during Local 500 related activities.
- ☐ Failure to respond to or appear before The Committee or E-Board when called upon.
- ☐ Smoking or the use of cell phones in any area where work is being performed.
- ☐ Being intoxicated or under the influence of a controlled substance.
- ☐ The consumption or possession of alcohol or a controlled substance on the job site.
- ☐ Physically fighting on the job site or during Local 500 related activities.
- ☐ Theft from the job site or the Union/Referral office.
- ☐ The deliberate destruction of property.
- ☐ Any attempt to sabotage a show.
- ☐ Arriving on the job without the required tools.
- ☐ Being placed Involuntarily Inactive three times within a seasonal year.
- ☐ Failure to perform job satisfactorily.

MINOR OFFENSES:

- ☐ Lateness of less than fifteen (15) minutes.
- ☐ Calling off a job with less than twenty-four (24) hours notice.
- ☐ Calling off a job with twenty-four (24) hours or more notice six (6) times in a six (6) month period.
- ☐ Contributing to an unsafe work condition that does not result in an injury.
- ☐ Wearing improper clothing.
- ☐ Arriving for work without a current Local 500 ID Badge.
- ☐ Failing to provide written notification of unavailability and reason therefore.
- ☐ Other type problem: _____